

# Finance & Administrative Sub-Committee & Treasurer's Report

NGEC Annual Meeting  
Washington, DC  
February 2, 2024



The NGEC will provide national leadership in standardization, acquisition, and management of passenger rail equipment.

# Updating the NGEC By-Laws

- The annual By Law review was conducted by the Finance and Administrative Sub-Committee (FASC).
- No changes were viewed as needed and this recommendation was approved by the FASC.
- On November 28, 2023, the Executive Board confirmed and accepted the recommendation that no changes were needed to the By Laws (as recommended by the FASC).
- Current version of the By Laws are posted to the website. A copy is included in today's meeting materials.



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# Build Educational and Outreach Documentation

- Each year the NGECC has revised its two-page educational and awareness document and has distributed over 2,500 hard and soft copies and continues to keep this key document current with updates to equipment specifications.
- The document highlights the mission of the NGECC; its goals and results to date and reflects progress made in updating and keeping equipment specs current.
- Executive Board approved the revisions in January 2024 and the 2024 version is included with your materials for the annual meeting and can be shared with Stakeholder Community and Legislators. Copies may be requested by contacting Steve Hewitt at [shewitt109@aol.com](mailto:shewitt109@aol.com).



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# NGEC Website Refresh

- New website is fully deployed and operating with new NGEC website domain.
- Work was contracted (through AASHTO) with iEngineering to refresh the NGEC website, to improve viewer experience, and enhance public awareness of the NGEC and was completed.
- New website is [ngec.org](http://ngec.org).



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# Funding Status

- The current grant agreement has been amended as noted prior and extends the grant period through March 31, 2024.
- Funds under this grant have been exhausted as of the September 2023 invoice.
- Amtrak applied for a CRISI Grant at the end of November 2022 which was not approved. Feedback received indicated a thorough and comprehensive application however limited funding of CRISI projects (applications exceeded available funds) ending in no award.
- Amtrak is providing stopgap funding for FY 2024 as interim solution however long-term funding still needs to be identified.
- FRA NOFO for new round of CRISI grants is upcoming and our plan is to submit an updated CRISI Grant request. Other funding options are being researched.



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# Treasurer's Report

- New (Current) Grant executed effective October 2016 and we are tracking against the SOW.
- Spending is consistent and is tracking at about \$15k per month.
- Grant Agreement performance period extended through 3-31-2024.
- Transition to Amtrak funding has occurred and no break in work activities is expected.
- The Committee can continue its work beyond the current Grant period with Amtrak providing interim funding for FY 2024.
- All current reporting and oversight is planned on continuing.
- Prior Grant Reference FRA-AMT-0010-17-01-00.



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# Treasurer's Report Summary Spending Inception to Close of Grant

## NGEC 305 Grant Reporting

Current Grant - Period of Performance through 3/31/2024

WBS C.CF.100674.0001	Technical Assistance	\$ -
WBS C.CF.100674.0002 / B.ME.100032.0001	AASHTO/Services	\$ 1,252,258.53
WBS C.CF.100674.0003	Administrative Task Force	\$ 4,478.84
WBS C.CF.100674.0004	Executive Board	\$ 793.29

## Total Grant Spending Invoiced through September 2023

Total Invoiced/Incurred	\$ 1,252,258.53
Other Administrative Expenses	\$ 5,272.13
<b>Total Incurred for all WBS Line Items</b>	<b>\$ 1,257,530.66</b>
Grant Total	\$ 1,250,000.00
<b>Remaining Funds</b>	<b>\$ (7,530.66)</b>
Estimated spend at current rate for balance of Grant	\$ -
Current Average Monthly Spend	\$ 15,150.97
<b>Estimated Balance at End of Grant Period</b>	<b>\$ (7,530.66)</b>



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# Treasurer's Report

## FY 2024 NGEC 305 Budget

### NGEC 305 FY 2024 Budget (As Presented and Adopted)

<u>Line Item</u>	Annual Total
Program Support                      Program Manager	\$    112,800
AASHTO Professional Services    Support Resources and Hosting	\$     32,980
Technical Review Oversight        Key Industry Resource	\$     23,000
Technical Review Mgmt.            TLK - Engr. Services	\$     16,500
Technical Updates                    Casamar - Technical Writer	\$     22,320
Annual Meeting                        Hotel and Support and Travel	\$     16,000
Misc. Expenses                        Various / Contingency	\$     26,400
	\$    250,000
<b>Potential Carry Over Costs from Prior Grant</b>	<b>\$     10,000</b>
<b>Approved Budget FY 2024 (Amtrak)</b>	<b>\$    260,000</b>



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# Budget (New Grant Statement of Work 10/1/2016)

	Executive Board	Technical Sub-committee	Finance & Admin Sub-committee	"514" Equipment Capital Sub-committee	AASHTO Support Services	TOTAL
Labor		\$72,000	\$90,000		\$100,000	<b>\$262,000</b>
Meetings					\$90,000	<b>\$90,000</b>
Travel	\$0		\$10,000	\$0	\$90,000	<b>\$100,000</b>
Professional Services	\$0				\$682,000	<b>\$682,000</b>
Financial Review			\$100,000			<b>\$100,000</b>
Conference Calls					\$12,000	<b>\$12,000</b>
Webinar					\$3,000	<b>\$3,000</b>
Web Site					\$1,000	<b>\$1,000</b>
Other						<b>\$0</b>
<b>TOTAL</b>	<b>\$0</b>	<b>\$72,000</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$978,000</b>	<b>\$1,250,000</b>



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# Future Activities

- Continue to explore funding opportunities that could be made available through the FRA while following CRISI Grant process.
- Continue to provide educational information on the NGEC 305 Committee to sister agencies (SPRC, AASHTO, Amtrak), the industry, and Congress (when requested).
- Keep the new NGEC website current and useful.
- Explore additional options to increased awareness of the activities and benefits derived from the work of the NGEC.
- Conduct ongoing review and updating of PRIIA vehicle technical specifications; monitoring multi-state vehicle procurements; develop new vehicle specifications as identified, explore new technologies and identify additional lessons learned and ongoing updating of best practices.



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# Thank You!

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